

CLiP 1R logbook checklist

For entries which need to be flagged for the Assessor to review at an assessment visit (e.g. when selecting a patient type, linking to a learning outcome or attaching records or other documents), the field **Include in assessment?** on the logbook entry must be changed to **Yes**. Then the Supervisor will need to **confirm** and **approve** that entry.

For all other logbook entries, it is not necessary to change **Include in assessment?** and the Supervisor just needs to **confirm** the entries.

Task	Logbook record	Link to learning outcome?	Attachment?	Can entries be combined?	Items per task	Supervisor action	Logbook ID
1	One logbook entry with Interaction. In Interaction > Tasks Undertaken, one of the following is selected: • Drugs – Mydriatics • Drugs – Cycloplegia • Drugs – Anaesthetic Upload attachment: anonymised in-practice patient record.	n/a	The corresponding in-practice patient record, anonymised	No	2	Confirm and approve	
1	One logbook entry. In Logbook entry > Assessment tasks the following is selected: • CLiP 1 (Remote Visit) 1 Legal and ethical use and supply of ophthalmic drugs Upload attachment: completed CLiP 1R Drug management template	n/a	Completed Drug management template	No	2	Confirm and approve	

Task	Logbook record	Link to learning outcome?	Attachment?	Can entries be combined?	Items per task	Supervisor action	Logbook ID
2	One logbook entry. In Logbook entry > Assessment tasks the following is selected: • CLiP 1 (Remote Visit) 2 Health and safety legislation Upload attachment – health and safety presentation	n/a	Health and safety presentation	No	1	Confirm and approve	
3a	One logbook entry with Interaction (adult patient, involving consent). In Interaction > Patient age group, one of the following is selected: • Young adult 17-45, or • Middle-aged 46-60, or • Older adult 61-74, or • Senior 75+ Explain why this Interaction addresses learning outcome 1.6 in the Interaction field 'Consultation notes'.	1.6	n/a	Yes. There must be a minimum of 3 logbook entries for Task 3a	8	Confirm and approve	

Task	Logbook record	Link to learning outcome?	Attachment?	Can entries be combined?	Items per task	Supervisor action	Logbook ID
3a	One logbook entry with Interaction (adult patient, involving consent). In Interaction > Patient age group, one of the following is selected: • Young adult 17-45, or • Middle-aged 46-60, or • Older adult 61-74, or • Senior 75+ Explain why this Interaction addresses learning outcome 4.4 in the Interaction field 'Consultation notes'.	4.4	n/a	Yes. There must be a minimum of 3 logbook entries for Task 3a	8	Confirm and approve	
3a	One logbook entry with Interaction (patient under 12, involving consent). In Interaction > Patient age group, one of the following is selected: • Infant 0-2 (LV), or • Pre-school child 3-4, or • Child 5-6, or • Child 7-11 Explain why this Interaction addresses learning outcome 1.6 in the Interaction field 'Consultation notes'.	1.6	n/a	Yes. There must be a minimum of 3 logbook entries for Task 3a	8	Confirm and approve	

Task	Logbook record	Link to learning outcome?	Attachment?	Can entries be combined?	Items per task	Supervisor action	Logbook ID
3a	One logbook entry with Interaction (patient under 12, involving consent). In Interaction > Patient age group, one of the following is selected: • Infant 0-2 (LV), or • Pre-school child 3-4, or • Child 5-6, or • Child 7-11 Explain why this Interaction addresses learning outcome 4.4 in the Interaction field 'Consultation notes'.	4.4	n/a	Yes. There must be a minimum of 3 logbook entries for Task 3a	8	Confirm and approve	
3a	One logbook entry with Interaction (vulnerable patient). In Interaction > Vulnerable? the following is selected: • 'Vulnerable?' box is ticked. Explain why this Interaction addresses learning outcome 1.6 in the Interaction field 'Consultation notes'.	1.6	n/a	Yes. There must be a minimum of 3 logbook entries for Task 3a	8	Confirm and approve	

Task	Logbook record	Link to learning outcome?	Attachment?	Can entries be combined?	Items per task	Supervisor action	Logbook ID
3a	One logbook entry with Interaction (vulnerable patient). In Interaction > Vulnerable? the following is selected: • 'Vulnerable?' box is ticked. Explain why this Interaction addresses learning outcome 4.4 in the Interaction field 'Consultation notes'.	4.4	n/a	Yes. There must be a minimum of 3 logbook entries for Task 3a	8	Confirm and approve	
3a	One logbook entry with Interaction. In Interaction > Accompanied by, the following is selected: • Carer Explain why this Interaction addresses learning outcome 1.6 in the Interaction field 'Consultation notes'.	1.6	n/a	Yes. There must be a minimum of 3 logbook entries for Task 3a	8	Confirm and approve	
3a	One logbook entry with Interaction. In Interaction > Accompanied by, the following is selected: • Carer Explain why this Interaction addresses learning outcome 4.4 in the Interaction field 'Consultation notes'.	4.4	n/a	Yes. There must be a minimum of 3 logbook entries for Task 3a	8	Confirm and approve	

Task	Logbook record	Link to learning outcome?	Attachment?	Can entries be combined?	Items per task	Supervisor action	Logbook ID
3b	Two logbook entries with Interaction (patient care). Explain why each Interaction addresses learning outcome 1.3 in the Interaction field 'Consultation notes'.	1.3	n/a	No	6	Confirm and approve	
3b	Two logbook entries with Interaction (patient care). Explain why each Interaction addresses learning outcome 1.5 in the Interaction field 'Consultation notes'.	1.5	n/a	No	6	Confirm and approve	
3b	Two logbook entries with Interaction (patient care). Explain why each Interaction addresses learning outcome 4.9 in the Interaction field 'Consultation notes'.	4.9	n/a	No	6	Confirm and approve	
3c	Two logbook entries with Interaction (patient communication) for adult patient. In Interaction > Patient age group, one of the following is selected : • Young adult 17-45, or • Middle-aged 46-60, or • Older adult 61-74, or • Senior 75+ Explain why each Interaction addresses learning outcome 2.1 in the Interaction field 'Consultation notes'.	2.1	n/a	Yes. There must be a minimum of 6 logbook entries for Task 3c	10	Confirm and approve	

Task	Logbook record	Link to learning outcome?	Attachment?	Can entries be combined?	Items per task	Supervisor action	Logbook ID
3c	Two logbook entries with Interaction (patient communication) for patient under 12. In Interaction > Patient age group, one of the following is selected: • Infant 0-2 (LV), or • Pre-school child 3-4, or • Child 5-6, or • Child 7-11 Explain why each Interaction addresses learning outcome 2.1 in the Interaction field 'Consultation notes'.	2.1	n/a	Yes. There must be a minimum of 6 logbook entries for Task 3c	10	Confirm and approve	
3c	Two logbook entries with Interaction (consulting with a supervisor). In Interaction > Tasks undertaken the following is selected: • Referral - Consult with supervisor Explain why each Interaction addresses learning outcome 2.1 in the Interaction field 'Consultation notes'.	2.1	n/a	Yes. There must be a minimum of 6 logbook entries for Task 3c	10	Confirm and approve	

Task	Logbook record	Link to learning outcome?	Attachment?	Can entries be combined?	Items per task	Supervisor action	Logbook ID
3c	Two logbook entries with Interaction (consulting with another colleague). In Interaction > Tasks undertaken the following is selected: • Referral - Consult with colleague Explain why each Interaction addresses learning outcome 2.1 in the Interaction field 'Consultation notes'.	2.1	n/a	Yes. There must be a minimum of 6 logbook entries for Task 3c	10	Confirm and approve	
3c	One logbook entry with Interaction (referring to an external professional). In Interaction > Tasks undertaken one of the following is selected: • Referral – Non-emergency • Referral – Emergency Explain why the Interaction addresses learning outcome 2.1 in the Interaction field 'Consultation notes'.	2.1	n/a	Yes. There must be a minimum of 6 logbook entries for Task 3c	10	Confirm and approve	

Task	Logbook record	Link to learning outcome?	Attachment?	Can entries be combined?	Items per task	Supervisor action	Logbook ID
3c	One logbook entry with Interaction (referring to an external professional). In Interaction > Tasks undertaken one of the following is selected: • Referral – Non-emergency • Referral – Emergency Explain why the Interaction addresses learning outcome 2.1 in the Interaction field 'Consultation notes'. Upload attachment – anonymised referral letter (or other record of the referral).	2.1	Anonymised referral letter	Yes. There must be a minimum of 6 logbook entries for Task 3c	10	Confirm and approve	
3d	Ten logbook entries with Interaction (information management). Upload attachments to logbook entry: • Anonymised in-practice patient record and • In-practice policy or procedure, where available, to increase impact of evidence Explain why each Interaction addresses learning outcome 4.12 in the Interaction field 'Consultation notes'.	4.12	Anonymised in-practice patient record and policy	Yes. There must be a total of 10 entries linked to this outcome but all entries can be linked to other outcomes	10	Confirm and approve	

Task	Logbook record	Link to learning outcome?	Attachment?	Can entries be combined?	Items per task	Supervisor action	Logbook ID
4	One logbook entry. In Logbook entry > Assessment tasks the following is selected: • CLiP 1 (Remote Visit) 4 Service Evaluation Project (project orientation) Upload attachment – completed Service Evaluation Project (SEP) planning template.	n/a	Completed SEP planning template	No	1	Confirm and approve	
5	The surveys for the 'Setting and supervision' discussion with the Assessor also need to be completed in advance of the visit, although these are not assessed.	n/a	n/a	n/a	n/a	n/a	