



**THE COLLEGE OF
OPTOMETRISTS**

Scheme for Registration – Visit 1 assessment plan

Trainee name:

Assessor name:

<i>Time and location for assessment</i>	
To be mutually agreed during initial telephone call to trainee once in practice	
<i>Proposed Activity</i>	
Check photographic ID. Assess the 10 Stage 1 elements of competence outlined in trainee handbook. Total time for visit 1: 2 hours	
<ol style="list-style-type: none"> 1. Verify a pair of multifocal spectacles provided by the assessor (10 mins to complete the task) 2. Using a simulated patient, eg member of practice staff. Assessor to directly observe trainee: <ul style="list-style-type: none"> • take 'k' readings with a keratometer – both eyes • assess the tear film • assess pupils. 3. Assessor to review patient records for each of the following categories: <ul style="list-style-type: none"> • soft lens I and R teach • assessment of pupils (could be 'normal' outcome at this stage) • patient showing any risk factor for any common ocular condition. 4. Assessor to sample three other records from the logbook to check that: <ul style="list-style-type: none"> • logbook recording mechanisms are adequate • standard of record keeping is adequate. 5. Feedback on the assessment with both trainee and supervisor and discussion of any recommended actions. 6. Opportunity for trainee and supervisor to ask any questions they have about the framework or process. 7. Agree assessment dates for Visits 2 and 3. 	
<i>Evidence to be produced:</i>	
<ul style="list-style-type: none"> • patient records as detailed above • logbook • completed assessment framework document. 	
<i>Target date for sign off: (this is to be agreed)</i>	
Trainee	Supervisor
Assessor	Date